



An Roinn Gnóthaí Eachtracha
Department of Foreign Affairs



Communicating Europe Initiative 2023

Application Form

Please note this application should be returned to cei@dfa.ie in **PDF format**.

(Should you need a Microsoft Word copy of this application, please get in touch with cei@dfa.ie / laura.guild@dfa.ie)

Before completing this form, please ensure you have read CEI 2023 *Guidelines and Terms & Conditions*, found here:

<https://www.dfa.ie/our-role-policies/ireland-in-the-eu/communicating-europe-initiative/>

More information about the Government of Ireland's EU50 programme: <https://ireland.ie/en/eu50/>

Application Summary

- **Organisation:**
- **Project:**
- **Funding Requested: €**
- **Short Project Summary (2-3 sentences):**

1. Contact Details

- Project Manager:
- Project Manager Position:
- Email:
- Telephone:
- Address:
- Website:
- Social Media (optional):
 - a. Twitter:
 - b. Instagram:
 - c. Facebook:
 - d. TikTok:
 - e. Other

2. Your Organisation

- Please describe your organisation. What are its principle aims? List some examples of typical activities undertaken (max 300 - 400 words):
 - Has your organisation previously receive funding from the Communicating Europe Initiative (Yes/No)?
 - If so:
 - What year:
 - Brief nature of project:
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3. Project Details

3.1 Project Details

- Project Title:
 - How does your project meet the CEI 2023 theme of EU50?
 - Project Type (Podcast/Event/Media/Booklet/Educational etc.):
 - How project will be organised : In-person / Online/ Hybrid:
 - Project Aims:
 - Regional/Geographic scope:
 - Target Audience:
 - Project Timetable:
 - How does this project meet the criteria for funding? (100-200 words):
 - Description of the project (300-400 words):
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4. Financial Information

- Total Estimated cost of project:
- (Optional): Please describe any other sources of funding for this project and their value:
- Please itemise all costs for the proposed project (add bullets as necessary)
 - Item 1: €
 - Item 2: €
 - (Optional): Contingency costs: €
 - Total Costs: €
- **Total funding sought from Communicating Europe Initiative: €**
(Funding sought = Total Costs – Other Funding Sources, if available)

5. Declaration

I hereby declare that the particulars given in this application are correct.

I have read the attached terms and conditions of the scheme, and confirm that the proposal complies with the conditions of the scheme as to funding and timescale for delivery.

Signature¹:

Name (in block capitals):

Date:

6. Submission

Please note only applications in PDF format will be accepted.

Please submit this application to cei@dfa.ie.

The deadline is noon on Friday 6th January 2023

Please send any queries to cei@dfa.ie / laura.guild@dfa.ie

¹ Digital (i.e. Microsoft Word) signatures are accepted as well as standard signatures